

**TOWN OF MARSHFIELD
JANUARY MONTHLY MEETING**

January 13, 2025
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. From the Public: Peter Keifenheim.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the December 9, 2024 Public Hearing & Meeting
2. Approve Minutes of the December 9, 2024 Town Board Meeting
3. Approve Treasurer’s Report – December 31, 2024--The Treasurer’s report showed the following balances ending December 31, 2024:

Checking Account:	\$ 630.02
Total Taxes (Real Estate, Managed Forest Land, Dog Licenses, POWTS and Overpayments) Collected in December (Payable in 2025)	\$ 854,258.29 for a total checking balance of \$854,888.31.
Money Market Account:	\$ 131,945.19
Building Fund:	\$ 5,724.15
Equipment Fund:	\$ 206.55
Road Fund:	\$ 126,014.49

Motion Kraus/Mueller to approve Consent Agenda. Motion carried 3-0.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads—John will look into getting some preliminary estimates for roads (Palm Tree Road, South Shore Lane, Hickory Road (Cty Rd G to Holly Rd) and Town Hall Road). John will contact the Tom Janke, County Highway Commissioner into seeing what is all needed for the Town Hall Road Project.
2. Equipment—Arrangements were made to rent the boom mower with an operator. Due to unforeseen circumstances, it was not available; hopefully, this upcoming week it will be. A stick-on defroster windshield for the Oshkosh was purchased. Looking at trucks to see what is available and the cost is. The tentative plan is to replace a vehicle in 2 or 3 years.
3. Purchase of a conveyor & shouldering shoe for the Kenworth—Currently it will be put on hold. John will check to see how long the price of \$23,637 is good for.

4. South Shore Lane—John talked with Terry Dietzel of Fond du Lac County Land Information. He also met with Brad Buechel of Meridian Surveying, LLC, and several of the land owners. Discussion was held on the three end lots of South Shore Lane. The town's required frontage on flag lots is 50'; whereas the County's standard is only 30'. Two different proposals were drawn up. John will present the one with 30' to the County.
5. Temporary Storage Structures—Reviewed and discussed proposed ordinance received from Attorney Alex Ackerman. The Board asked that John address the grandfathered structures with Alex. After final draft is received and reviewed, it will be presented to the Plan Commission for their input.
6. WTA Meetings – a) Fond du Lac County Quarterly Meeting on March 6 –It is the Town of Marshfield turn to host. Cathy will call several places to check on the price of food. b) WTA District meeting on February 28—John, Ken and Marlene will attend the meeting in DePere.
7. Resolution 2025-001 – Auto Pay & Electronic Bank Transfers. Motion Mueller/Kraus to approve Resolution 2025-001. Roll call vote: Mueller – yes; Kraus – yes; Bord – yes. Motion carried 3-0.

Pay Bills: Motion Kraus/Mueller to approve proposed expenditures as presented. Motion carried 3-0.

Public Comments: Peter Keifenheim talked to John Bord about a Town Board Member needing to be represented on the Wolf Lake Protection and Rehabilitation District. John Bord will be the Town's representative.

Reports of Town Officers:

John mentioned what work was done at the Town Hall and what will need to be addressed. The zoning (heating/cooling system) was redone. Prices will be obtained for doing drainage on the west side of the building.

Ken mentioned that one of the Towns will be paying their assessment early for the Ambulance Service.

Wayne mentioned that Ag Land Holdings LLC purchased one of the parcels that was recently auctioned.

Cathy said tax collection is going well. Cathy discussed with Bank First on several different electronic banking options and what fees are associated with those services.

The annual report was sent to Board Members. The Emergency Operations Updated Plan was also sent to Board members to review.

There will be elections on February 18 and April 1.

Two individuals turned in papers for the Supervisor #2 position – Joe Rappl and Kurt Pegel. On January 8th, Mike Roehrig was present, along with Clerk Sippel, to determine the order that the names would be placed on the ballot. Joe Rappl will be in position 1 and Kurt Pegel – position 2

There being no further business, motion Mueller/Kraus to adjourn. The meeting adjourned at 7:54 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING**

February 10, 2025
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Supervisor Ken Kraus, who left at 6:40 p.m. and returned at 7:50 p.m. From the Public: Marc Pasineau, Zoning Administrator, and Alexa Torgerud. Mike Torgerud arrived at 7:50 p.m.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 13, 2025 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2025--The Treasurer’s report showed the following balances ending January 31, 2025:

Checking Account:	\$ 797,761.03
Money Market Account:	\$ 131,962.00
Building Fund:	\$ 5,724.81
Equipment Fund:	\$ 206.72
Road Fund:	\$ 126,030.47

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads—Trimming work was completed in the entire Town; however it took 46 hours instead of 40. Road bid work will begin on the LRIP for Town Hall Road. Tentative plan is to have bid opening in April. John will work on preparing the engineering specs. The Town was awarded a ARIP in the amount of \$1,780,000 for Walnut Road. John will meet with Kurt Geiger of Excel Engineering to discuss the project. Road name signs will be replaced due to fading.
2. Equipment—The Oshkosh plow truck which was available in MN was sold. All the trucks are running smoothly. No updates have been received on the redesign of the break away on the mower.
3. WTA Meetings
 - a. Quarterly – March 6, 2025 at FDL Co. Highway Dept.—John will contact Mike Morgan to let them know we will plan on serving lunch first. The Board should be there at 6 p.m. to begin setting up.

- b. District – February 28, 2025 in DePere—Ken, John and Marlene will leave at 7 a.m.
4. Storage Containers—The proposed ordinance was reviewed by the Board. A meeting will be scheduled for March 3rd at 6:30 p.m. for the Plan Commission to review and make their recommendations to the Board.
 5. Short Term Rental Application – Mike/Alexa Torgerud—Cathy will contact the Fond du Lac Health Department to see if they have any requirement in regards to insurance coverage.
 6. Mailbox – Jeff Atkinson—John spoke with Jeff. Waiting for form to be received from Jeff.
 7. Emergency Operations Plan—Reviewed phone numbers and form will be updated.
 8. Support of BEAD Funding for Bertram Communications—Motion Kraus/Mueller to endorse Bertram Communications bid for BEAD funding. Motion carried. A letter will be sent to Cru Stublely, Secretary of Public Service Commission of Wisconsin.
 9. Temporary Class B License – Marytown Veterans Club—Motion Kraus/Mueller to approve the Temporary Class B License to Marytown Veterans Club for Armed Forces Day Social at Malone Area Heritage Museum Grounds on May 17, 2025. Motion carried.
 10. Temporary Operator’s License – Michael L Muldoon—Motion Mueller/Kraus to approve the Temporary Operator’s License for Michael L Muldoon on May 17, 2025. Motion carried.

Pay Bills: Motion Mueller/Kraus to approve the expenditures as presented. The payment to Wolf Lake Protection & Management will be made when the Town receives payment from Fond du Lac County. Motion carried.

Public Comments: None

Reports of Town Officers:

John will be attending the Road School which WTA is holding again, April 21-23.

John mentioned different projects which needed to be completed at the Hall: a) Two new furnaces; b) drainage work on the west side of the building; c) curbing; and d) repavement of the parking lot. The Joint Hall building contract needs to be completed this year.

Ken went to the Town Board meeting for one of the municipalities that the Ambulance Department services. Payment was received however it was less than their assessment and was marked “payment in full”. The Ambulance Department needs to receive full payment. The Ambulance Board is continuing to speak with them.

A resident commented to Supervisor Mueller about the trimming that was completed. John mentioned that later this spring someone will be going around and will clean up different areas.

Cathy reported on an incident where a mortgage check was received for a parcel with our numbers on but belonged to a different Township in another County.

Marlene mentioned the reports that were completed. It was also suggested that a capital outlay/projects (wish list) be created. Elections will be held next Tuesday, the 18th and Special Voting Deputies will be going to the Villa Rosa on the 12th.

There being no further business, motion Kraus/Mueller to adjourn. The meeting adjourned at 9:11 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

March 10, 2025
6:30 p.m.
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisor Ken Kraus, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Wayne Mueller was excused. Members of the Public: Peter Keifenheim and Marc Pasineau, Zoning Administrator.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the February 10, 2025 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending February 28, 2025:

Checking Account:	\$ 22,610.26
Money Market Account:	\$ 131,977.18
Building Fund:	\$ 5,725.41
Equipment Fund:	\$ 206.87
Road Fund:	\$ 126,044.90

Motion Kraus/Bord to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Weight Limits – March 1st thru May 15th—Signs are up. John spoke with Northeast Asphalt and told them to use Pine Road.
2. Roads
 - a. LRIP – Town Hall Road—The Town will be receiving \$35,000 from the State. Bid requests will be published March 31st and April 7th. Bid opening will be at the April Town Board meeting.
 - b. ARIP – Walnut Road—John met with Kurt Geiger of Excel Engineering. They looked at the road and discussed preliminary work that could begin.
 - c. Asphalt Seminar – April 14—John may attend. He will take care of registering.

- d. Spring Road School – April 21 – 23 Wisconsin Dells—John will attend. If the newly elected supervisor would like to attend, he will also be able to get the early bird rate of \$199.
3. Equipment—Diamond Mowers is working on a prototype for the break away on the mower.
4. Storage Containers—The Town Board reviewed the answers received from Attorney Ackerman on the questions the Plan Commission had from their meeting on March 3rd. John will submit the proposed changes to Attorney Ackerman and a meeting will be scheduled with the Plan Commission for review.
5. Short Term Rental Application – Mike/Alexa Torgerud—John contacted Attorney Ackerman in regards to proof of insurance. The Fond du Lac Health Department was also contacted by Cathy Seibel. The Town Board will keep the requirements that are in the Short Term Rental License Application. The Torgerud's will be notified of the Board's decision.
6. Emergency Operations Plan—Looking for several roles to be filled.
7. Open Book & Board of Review—Open Book will be held on April 25 from 10 a.m. to noon. When the assessment roll is completed, it will be available at the Clerk's office during regular business hours Wednesdays 1:30 p.m. to 4 p.m. Board of Review will be May 12 from 4 p.m. to 6 p.m.
8. Review for Annual Meeting—Suggested that the appointment of Marc Pasineau as Zoning Administrator be announced.

Pay Bills—Motion Kraus/Bord to approve proposed expenditures as presented. Motion carried.

Public Comments—An inquiry of permanent power to storage containers was addressed. There will be no utilities allowed.

Reports of Town Officers—

A load of salt will be ordered from Fond du Lac County Highway Dept.

There was an inquiry from a resident of discontinuing a town road to their residence.

John will contact them with details as soon as all the information has been gathered.

Ken reported that ambulance service will be discontinued later this year to a municipality due to nonpayment of their total subsidy payment.

The Town's CT Report has been filed.

There being no further business, motion Kraus/Bord to adjourn. The meeting adjourned at 8:20 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

April 14, 2025
6:21 p.m.
Marshfield Town Hall

John Bord called the meeting to order. The Pledge of Allegiance was not recited as it was previously said at the public hearing which was held prior to the board meeting. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: Mike Gigante of Scott Construction, Kurt Geiger of Excel Engineering, Aaron Cohn of Northeast Asphalt, Brody Scholz of Kartechner Bros, Marc Pasineau, Zoning Administrator and Joe Rappl, Supervisor #2 elect.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 10, 2025 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending March 31, 2025:

Checking Account:	\$ 12,897.73
Money Market Account:	\$ 131,993.99
Building Fund:	\$ 5,726.08
Equipment Fund:	\$ 207.04
Road Fund:	\$ 126,060.87

Motion Kraus/Mueller to approve Consent Agenda. Motion carried 3-0.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Ordinance Amending Zoning Ordinance. Create Section 4.8 to read Storage Container--
Town Chairperson asked if all board members agreed to the following:
All board members were present at the public hearing. “Yes”
All board members heard the Plan Commission’s recommendation to approve the ordinance as written “Yes”
Motion Bord/Kraus to adopt Ordinance 2025-003, Ordinance Amending Zoning Ordinance (creating Section 4.8 – Storage Containers). Motion carried 3-0.

2. Appointment to Board of Review-- Motion Kraus/Mueller to approve appointment of Cathy Seibel as a member of the 2025 Board of Review with Joe Bord as alternate number 1 and Marc Pasineau as alternate number 2 for the 2025 Board of Review. Motion carried 3-0.

Bid Opening for Roads began at 6:31 p.m.

3. Roads

a. Opening of Road Bids

> Town Hall Road – LRIP Project

Pavement replacement for approximately 1.05 mile of Town Hall Road from County Road Q to Calmar Road. The invitation to bid was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town's website. It was also published in the Fond du Lac Reporter on March 31, 2025 and April 7, 2025. The first bid opened was from Kartechner Bros in the amount of \$158,074.73 – for traffic control & mobilization, pulverize & shape, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. The second bid opened was from Northeast Asphalt in the amount of \$131,020.50 – for traffic control & mobilization, pulverize & shape base, asphalt pavement 4LT 58-28S and 2' gravel shoulder. John reviewed the quantity amounts, which were the same for both companies. Aaron Cohn asked for the details of the bids. John submitted copies to each party.

> The notice for bids for Hickory Road, Palm Tree Road and South Shore Lane was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town's website. It was also published in the Fond du Lac Reporter on March 31, 2025 and April 7, 2025.

The next bid opened was for South Shore Ln, Approximately 1120' Mill 2" of existing asphalt; Shape (gravel turnaround); Pave 2" surface. The first bid opened was from Kartechner Bros in the amount of \$44,667.83 –for traffic control & mobilization, mill 2" depth, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. The second bid opened was from Northeast Asphalt in the amount of \$41,816.75-- for traffic control & mobilization, mill 2" depth, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. John reviewed the quantity amount on both bids and they were the same.

Next Chairperson Bord opened the bids for Hickory Rd, Approximately 1 mile, from County Rd G west to Holly Rd. Spot wedge & seal coat hot oil & black granite aggregate. Scott Construction submitted a bid in the amount of \$49,900—5230 ft. (.99 mi.) x 20-21 ft. – cold mix wedging of (132-154 ton) over various areas + hot oil single seal using F2 granite fractured black stone. Fahrner Asphalt Sealers submitted a bid in the amount of \$45,868.00 – Spray injection patching. Clean areas with compressed air. Apply tack coat of heated emulsion oil, inject oil coated ¼" fractured spray stone, chip seal coating with FA2 black granite.

Final bid opening was for Palm Tree Rd, Approximately .45 mile. Spot wedge & seal coat hot oil & black granite aggregate. Scott Construction submitted a bid in the amount of \$48,500.00—2,380 ft (.45mi.) x 16-24 ft. – cold mix wedging on various sections over approx. (264-275 ton) + hot oil single seal using F2 granite black stone. Fahrner Asphalt Sealers submitted a bid in the amount of \$28,729.00– Spray injection patching. Clean areas with compressed air. Apply tack coat of heated emulsion oil, inject oil coated ¼" fractured spray stone, chip seal coating with FA2 black granite.

No bids were received for Palm Tree Rd--Crack fill & spot patch ahead of wedge & seal coat

Chairperson Bord informed the public that the Town Board will review the bids later in the meeting and will let them know of the decisions made.

b. ARIP Project – Walnut Road

> Contract/Proposal with Excel Engineering, Inc. – Kurt Geiger

Kurt reviewed the proposal with the Board and gave an explanation of the services that Excel Engineering will provide. Motion Mueller/Kraus to accept the proposal from Excel Engineering for planning and engineering fees of \$165,800 for Walnut Road. Motion carried 3-0.

c. Road Discontinuance process & funding--Postponed

d. Release section of South Shore Lane to Fond du Lac County where the parking lot was built on. Motion Mueller/Kraus to release a portion of South Shore Lane to Fond du Lac County provided Fond du Lac County picks up all costs associated on that portion; said portion being tentatively described as Starting on the Northern line of old South Shore Lane at the centerline of CTH G and traveling West 173 feet, then south 49.5 feet, East 173 feet and then North 49.5 feet back to the point of beginning. Total land area equals approximately .2 acre. Motion carried 3-0.

e. Town Board Resolution for Discontinuing Public Way a/k/a Fire No 2243

Motion Kraus/Mueller to approve Resolution 2025-002. Resolution for Discontinuing Public Way – Road No Fire 2243. Motion carried 3-0. The date for hearing on discontinuance will be on June 9, 2025 at 6:15 p.m. It will be held before the June Board Meeting.

4. Equipment—Working on revamping the mower. PTO shaft was fixed by Steger in Theresa. Checking out the Kenworth-burn out feature is not working properly.

3. Roads--Return to Item 3 a –Road Bids—After further discussion and review of the budget, the Board made the following decisions--

>Town Hall Road-LRIP Project –Motion Mueller/Kraus to accept the bid from Northeast Asphalt in the amount of \$131,020 for Town Hall Road. Motion carried 3-0.

>Palm Tree Road—Motion Mueller/Kraus to accept the proposal from Scott Construction in the amount of \$48,500 for Palm Tree Road. Motion carried 3-0.

Pay Bills: Motion Mueller/Kraus to approve proposed expenditures as presented with the addition of check number 10792. Motion carried.

Public Comments: Good job on getting grant money to enhance road safety

Reports of Town Officers:

John is planning on attending an Emergency Management meeting.

Two loads of salt were picked up from the County.

At the annual meeting John will mention what will be needed in 5 – 10 years – plow truck, repairs to the town garage (roof/doors)

The Ambulance Service will be doing a 3 year contract with the municipalities for service.

Wayne said since this is his last formal meeting “I would like to thank the Board for the training, and patience. I enjoyed my tenure here and appreciate all the efforts made and progress we made. Thank you.” In return the Board also thank Wayne for his service.

Cathy reviewed the funds that the Town received since April 1st.

Working with the Wisconsin Department of Revenue to resolve the issue of filing WT-7

There were 534 voters for the April 1st election. 61 were absentees. For Supervisor #2 – Joe Rappi received 244 and Kurt A Pegel received 206.

Reports have been filed – Recycling and ARPA.

Reminder Open Book will be held April 25th – 10 a.m. - noon and the Board of Review on May 12th from 4:00 p.m. – 6 p.m. May Town Board meeting will begin immediately after.

There being no further business, motion Kraus/Mueller to adjourn. The meeting adjourned at 9:10 p.m.

Marlene J. Sippel, Clerk

PUBLIC HEARING

April 14, 2025
Town of Marshfield Town Hall
999 Fond du Lac Street
Mt. Calvary, WI
6:15 p.m.

Town Board Members Present: Town Chairperson – John Bord, Town Supervisors – Ken Kraus and Wayne Mueller, Town Treasurer – Cathy Seibel, and Town Clerk – Marlene J. Sippel. From the public: Mike Gigante, Kurt Geiger, Aaron Cohn, Rose Petrie, John Rappl, and Marc Pasineau, Zoning Administrator

Chairperson John Bord called the hearing to order at 6:15 p.m. leading the Pledge of Allegiance. Roll call showed all board members were present.

Legal notices were published and posted.

The Board reviewed the Plan Commission's recommendation to approve the ordinance amending zoning ordinance to create Section 4.8. The Board had no questions.

Chairperson Bord explained the ordinance to the public. There were no additional questions from the public, so the public hearing closed.

Motion Mueller/Kraus to adjourn the hearing at 6:21 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD ANNUAL MEETING

April 15, 2025

7:00 p.m.

The Annual Meeting of the Town of Marshfield was called to order at 7:00 p.m. by Chairperson John Bord. Other Town officials present were: Supervisors--Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Six members of the public were also in attendance.

The Pledge of Allegiance was recited.

Copies of the 2024 Annual Report were distributed and reviewed. There was a question about the income under intergovernmental charge for services-snowplowing/grading. The Town does work for the Town of Greenbush, Town of Russell, Our Lady of the Holyland and the Village of St. Cloud. Motion Mike Schmitz/Wayne Mueller to accept the annual report as presented. Motion carried.

The minutes of the 2024 Annual Meeting were handed out. Motion Jim Schaefer/Tom Steffen to accept the minutes as presented. Motion carried.

John Bord reminded those in attendance that any votes taken tonight are advisory.

The electors were briefed on the ongoing or completed projects:

Town Roads:

- Intersection of Hickory & Holly Road—Halbach Excavating tore out the Y turn and created a T intersection to improve visibility and safety. New pipes were installed to improve drainage. On the north end of Holly Road—The road was raised approximately 18” and it is now flatter at the intersection. Then it was followed up with spot wedging and seal coating.
- River Lane—East of County Rd G to where the Town meets the Village of St Cloud; it was full wedged and seal coated.
- Culvert on Seven Hills Road

Equipment:

- The Oshkosh, Western Star, Kenworth and John Deere tractor--only did required preventive maintenance work
- Ditch mower: Broke off at the mounting point with the three point tractor hitch point. Mower was shipped back to the factory in South Dakota for repairs at their expense. They are currently working on the break away return stop mechanism.

Miscellaneous:

- Under the supervision of Mike, Kurt and Jared, the recycling center is running smoothly. There is a concern with unsecured trash on its way to the recycling center as sometimes it does not make its way there, causing littering along the way. Please try to minimize this issue. Thank you for your assistance in this.
- Roadside mowing completed two rounds. The third round was cut short due to the issues above.
- A boom mower was rented along with an operator. A lot of trimming and brush maintenance work was completed.
- Road name signs and fire numbers were replaced as needed.
- Nine Arch Bridge: Railings were cleaned up and painted.
- Noxious weed ordinance is in place. If there are any complaints, forms are available online.
- Drop box in the vestibule on the east side of the entrance has been working well for taxes and other paperwork. Absentee ballots are now allowed to be put in the drop box. The Village of Mt. Calvary and the Ambulance Service/Fire Dept. also have their own drop boxes installed in the main vestibule.
- The Comprehensive Plan was completed. The zoning ordinance was updated and Farmland Preservation recertification was completed.
- Short Term Rental Ordinance is now in effect.

UPCOMING YEAR – 2025

- Road work to be considered
 - Town Hall Road: Town received LRIP Grant of \$35,000. Road will be Graded & Shaped, and Paved. A bid of \$131,020 from Northeast Asphalt to do the work was accepted.
 - Palm Tree Road: Crack fill then Wedge & Seal Coat. Thunder Road will be doing the crackfilling.
 - Walnut Road: Applied for grant monies in the amount of \$1,780,000 -- Agricultural Road Improvement Plan (ARIP). We were awarded \$1,561,000 (87.7%). The Town's portion will be \$218,940 for Walnut Road. Excel Engineering will be doing the engineering work. This work is tentatively being planned for 2026 as the County is planning to work on the Red Bridge in 2027. There was a question about a building which is the right of way. One condition of the grant was after the road is completed it will no longer be posted.
- Storage Containers were added to Section 4.8 in the Zoning Ordinance. There were numerous questions on the ordinance. A copy of the ordinance was handed out to the interested party.
- Marc Pasineau was hired as Zoning Administrator
- Wayne Mueller completed his last term. The audience thanked him for his service. Joe Rappl was elected to replace him.
- Road name signs, posts and traffic signs were ordered for this year.

- Looking at maintenance for the town/village hall. Building is owned by the Village and Town. The building is 24 years old. Currently it needs two new furnaces. Also, it will need a roof in the future. The parking lot needs to be paved and drainage work and curb needs to be done on the west side of the building
- Future capital outlay for the Town to be considered – a) Snowplow truck, b) Work on the Town Garage (Roof, Doors, Insulation, Insufficient space)
- Open Book is scheduled for April 25th from 10 a.m. to noon. (Assessor is available by phone, email or in person, by appointment only) and Board of Review, May 12th from 4 – 6 p.m.

Next year's annual meeting will be Tuesday, April 21, 2026

John announced that he is planning to step down after the 2025-2027 term

Comments:

- There was a concern brought up of replacing the current snowplow. Currently there is no plan in place to replace it. This is something that should be considered in the future due to the fact that there have been significant costs incurred on the snowplow and if those additional maintenance costs continue, the Town could have more invested in it, than if a new one was purchased.
- Ken Kraus mentioned a new ambulance should come the end of June 2025 at a cost of \$373,000. Ken would like to thank Jenny Wagner for her help in acquiring grant monies for the Ambulance Service and the support that has been received from the communities.

There being no other questions or comments from the public, a motion to adjourn was made by Wayne Mueller/Noah Baker. Motion carried; meeting adjourned at 7:58 p.m.

Marlene J. Sippel

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

May 12, 2025
Marshfield Town Hall
6:01 p.m.

Immediately following the Board of Review, John Bord called the monthly board meeting to order at 6:01 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: None

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 14, 2025 Public Hearing
2. Approve Minutes of April 14, 2025 Town Board Meeting
3. Approve Treasurer’s Report—The Treasurer’s report showed the following balances ending April 30, 2025:

Checking Account:	\$ 42,811.84
Money Market Account:	\$ 132,010.26
Building Fund:	\$ 5,726.73
Equipment Fund:	\$ 207.20
Road Fund:	\$ 126,076.33

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads
 - a. LRIP – Town Hall Road--Paving is complete. Shouldering should be completed next week.
 - b. ARIP – Walnut Road—John spoke with Kurt Geiger of Excel. Surveying is being done and borings will be worked on.
 - c. South Shore Lane—Before discontinuation can be started, an easement must be worked out with the Gas Company.
 - d. Road Fire No. 2243—The public hearing on the discontinuation will be held on June 9th at 6:15 p.m.
 - e. Other –Considering applying for LRIP grant in fall for Evergreen Road. In the upcoming years, the dead end roads will be needed to be addressed.
2. Equipment—Still working on the Kenworth with the emissions.

3. Garage—Nothing to address.
4. Appoint Weed Commissioner-- Motion Bord/Kraus to appoint Joe Rappl as Weed Commissioner for the term from May 15, 2025 to May 14, 2026. Motion carried.
5. Appointments to: Board of Appeals and Plan Commission
 - a) Board of Appeals – Motion Bord/Kraus to approve the appointments of Ken Jacobs, Mike Schmitz and Jeff Abler for a three-year term expiring 2028. Motion carried.
 - b) Plan Commission— Motion Bord/Kraus to approve the appointments of Max Franzen, Kyle Wagner and Kurt Hellman for a three-year term expiring 2028. Motion carried.
6. Establish 2025-2026 Snowplowing Rates for Municipalities Motion Kraus/Rappl to increase the snowplowing rate to \$200/hr plus a \$5 surcharge per trip when the Town’s cost of diesel is over \$3.50/gallon. When the price of diesel fuel returns to, or drops below \$3.50/gallon, the trip surcharge fee will be discontinued. Salt/sand mixture will be billed at cost for the 2025-2026 snow plowing season. Motion carried. Clerk will notify the parties.
7. June Town Board Meeting – June 16, 2025 at 6:30 p.m.
8. E-cycling Storage at Dump—Motion Kraus/Rappl to approve the purchase of a storage facility for e-cycling not to exceed \$5,000. Motion carried.
9. County ATV/UTV Ordinance—John notified the County that the Town would go along with what the County decides.

Pay Bills: Motion Kraus/Rappl to approve proposed expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers:

1. Weight limit signs will be going down May 15th. Exemptions were given to NEA and Fond du Lac County.
2. John reported on the Road School in the Dells.
3. There was a concern of notification of when the Town sprays roads. John/Joe will notify the concerned party this year when it will be done. Starting next year, the Town will make plans to post it on the website.
3. The Ambulance Board is working on preparing a 3 year contract. All participating municipalities will be notified to come to a meeting to voice their input.
4. Cathy contacted a title company in regards to submitting the correct fee.
5. Marlene is working with Laura of Webs by Wagner to update the website.
6. The Clerk contacted the State of Wisconsin to resolve the issue of the Town’s WT-7.
7. Someone from Edwards Jones Financial contacted the Town about going door-to-door.

There being no further business, motion Kraus/Rappl to adjourn. The meeting adjourned at 7:48 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

June 16, 2025
Marshfield Town Hall
6:30 p.m.

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Marc Pasineau, Zoning Administrator, Peter Keifenheim, Juanita Kasuboski and Dennis Kasuboski.

Public notices were posted at the designated sites and the news media was notified. Clerk Sippel noted that on the agenda – Doug Horth was incorrectly spelled; it should have been “Hoerth”

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the May 12, 2025 Town Board Meeting
2. Minutes of the June 9, 2025 Public Hearing
3. Treasurer’s Report of May 31, 2025–The Treasurer’s report showed the following balances ending May 31, 2025:

Checking Account:	\$ 43,983.26
Money Market Account:	\$ 132,026.54
Building Fund:	\$ 5,727.38
Equipment Fund:	\$ 207.36
Road Fund:	\$ 126,091.80

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Doug Hoerth of Final Look Inspection Services—Brian Witkowski of Witkowski Inspection Agency spoke with John and asked if the Town would consider hiring Doug Hoerth to fulfill the remainder of his contract. Doug presented his credentials and inspection services. The Board told Doug that we will get back to him.
2. Easement between Wisconsin Public Service Corporation and Town of Marshfield – Part of the NE1/4 of the NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI (part of South Shore Lane)—Motion Kraus/Rappl to approve the above listed easement between WPS and the Town of Marshfield. Motion carried.
3. Roads

a. LRIP – Town Hall Road—Road is completed. Will proceed with completing paperwork for reimbursement from State.

b. ARIP – Walnut Road—The Clerk will forward an update from Kurt Geiger.

c. South Shore Lane

Town Board Resolution for Discontinuing Public Way--Portion of South Shore Lane -Postponed until easement recorded.

d. Road Fire #2243

Resolution to Discontinue Public Way, Resolution No. 2025-004—Motion Kraus/Rappl to approve Resolution to Discontinue Public Way, Road Fire #2243. Roll call vote: Rappl – yes, Kraus – yes, John – yes. Motion carried, 3-0.

e. Other – Palm Tree Road—During the wind storm in May, trees and branches fell on the bridge and some piping was destroyed. The debris was cut and removed and Brian Atkinson installed new piping. Plans are to remove the remaining dead trees that are hanging by the bridge and have the work completed prior to seal coating the bridge.

4. Equipment—The new arm for the mower came in. John ordered the missing parts that are needed for installation from Diamond Mower.

5. Garage--nothing

6. Class “B” Beer and Reserve “Class B” Liquor Renewal for Riverside Hunting and Fishing Club-- Motion Kraus/Rappl to renew Riverside Hunting and Fishing Club’s Class “B” beer license and Reserve “Class B” liquor license. Motion carried.

7. Operator’s Licenses for the period ending June 30, 2026

Quintin Pierquet	Brian Atkinson	Michael Vollrath	Jacob Atkinson
Jeffrey Abler	Thomas Puddy	Ashton Ruedinger	Ronald Lefeber
Richard Lefeber	Jason Sippel		

Motion Kraus/Rappl to approve the above listed operator’s licenses for the period ending June 30, 2026. Motion carried.

8. Certified Survey Map for Sister Servants of Christ the King, Inc. – The SE1/4 of the SE1/4, Section 20, T16N, R19E, Town of Marshfield, Fond du Lac County, WI-- Motion Kraus/Rappl to approve above listed CSM for Sister Servants of Christ the King, Inc. Motion carried.

9. Emergency Management – Update—In process, working on filling positions.

10. IT Services – Ed Sippel—Contact him to see if he would like to proceed in the position.

Pay Bills—Motion Kraus/Rappl to pay the bills as presented with the addition of check 10836 to Wisconsin Towns Association for \$599.

Public Comments--None

Reports of Town Officers:

Marc Pasineau brought up the size of roadside stands as the ordinance indicates it can only be 50 sq ft. Will look into changing ordinance.

A resident brought up feral cats. The Town Attorney said that since there is no applicable ordinance, the Town is under no legal obligation to act. No action will be taken.

Chairperson Bord will be attending the Wolf Lake Association meeting on June 21st.

The Ambulance Board is still working on the contract for the municipalities. The old ambulance was sold to a party in Idaho.

Rezone hearing will be held on July 7 for Sesing Irrevocable Trust.

Clerk Sippel will contact Doug Hoerth and let him know he will be on the July agenda

Maintenance of Effort and Video Service Provider reports were completed.
Two public record requests were received.

There being no further business, motion Kraus/Rappl to adjourn at 8:32 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

July 14, 2025
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. From the Public: Juanita Kasuboski, Dennis Kasuboski, Janet Furtak, Michael Furtak, Jay Loehr, Zachary Beasom, Doug Hoerth, Peter Keifenheim, and Marc Pasineau, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 16, 2025 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following

balances ending June 30, 2025:

Checking Account:	\$ 4,363.67
Money Market Account:	\$ 22,036.63
Building Fund:	\$ 5,727.78
Equipment Fund:	\$ 207.46
Road Fund:	\$ 16,101.39

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Doug Hoerth of Final Look Inspection Services—Reviewed the changes proposed by the Town Attorney on the contract with Doug Hoerth. The Board will review the DSPS Model Ordinance on residential and commercial building code received from Doug and submit it to the Attorney for his input.
2. Final Action on Plan Commission’s recommendation of Sesing Irrevocable Trust -- Part of the SW1\4-SW1\4 and the SE1/4 -SW1/4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres from Farmland Preservation to Residential. Motion Kraus/Rappl to approve the Plan Commission’s recommendation to rezone the above parcel containing .093 acre from Farmland Preservation to Residential. Motion carried.
3. Final Action on Plan Commission’s recommendation of Sesing Irrevocable Trust – Part of the SW1\4-SW1/4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acres from Residential to Farmland Preservation. Motion

Rappl/Kraus to approve the Plan Commission's recommendation to rezone the above parcel containing .110 acre from Residential to Farmland Preservation. Motion carried.

4. Amendment to Zoning Ordinance – Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres. (Farmland Preservation to Residential) and Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acres (Residential to Farmland Preservation)-- Motion Kraus/Rappl to approve the amendment to the Zoning Ordinance; the described lands are part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .093 acres are rezoned to Residential and Part of the SW1\4-SW1\4 and the SE1\4 -SW1\4 of Section 21, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .110 acre are rezoned to Farmland Preservation. Motion carried.

5. Zachary Beasom of Envision Greater FDL—He replaced Anna Huck. He presented an update on what Envision has been working on and an explanation of the IGNITE program.

6. Roads

a. LRIP – Town Hall Road—Waiting for updated engineer certificate from NEA so paperwork can be submitted to State for grant monies.

b. ARIP – Walnut Road—Received update from Kurt Geiger of Excel. Discussed tentative plan of the shed structure located at N8320 Walnut Road. It was questioned about possible guard rails being put up.

c. South Shore Lane

“Discussion and possible action to call a Special Town Meeting of the Electors to authorize the disposal of a portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00).” Motion Kraus/Rappl to hold a Special Town Meeting of Electors on August 11, 2025 at 6:15 p.m, to authorize the disposal of a portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00). Motion carried.

d. Palm Tree Road—Road was crack filled today along with Hickory Road and North Shore Drive.

e. Other – None. John will work on list of culverts to be addressed in 2026.

7. Equipment—Oshkosh: Working on defroster. Mower: The PTO shaft and shield were repaired. Kenworth: Emission issue is being checked out by Dr. Diesel.

8. Emergency Operations Plan – Tabled.

9. IT Services – Waiting to hear from party if interested

10. Temporary Class B License – Malone Area Heritage Museum, August 24, 2025--Motion Kraus/Rappl to approve the Temporary Class B License for the Malone Area Heritage Museum on August 24, 2025. Motion carried.

11. Temporary Operator's License – Donald Thome Motion Kraus/Rappl to approve the Temporary Operator's License for Donald Thome. Motion carried.

12. Proposed Fond du Lac County Amended ATV/UTV Ordinance – The Board reviewed the proposed amended ordinance and agreed with the County's recommendations.

Pay Bills:

Motion Rappl/Kraus to approve proposed expenditures as presented. Motion carried.

Public Comments: Zoning Administrator, Marc Pasineau researched information on roadside stands and farm-based entrepreneurial uses. Will forward to Plan Commission for discussion

after the rezone hearing on August 4. Peter Kiefenheim inquired if any work was being considered on Southwest Circle Drive—currently nothing is planned.

Reports of Town Officers

1. John presented information on items that will need addressing at the Village of Mt. Calvary/Town of Marshfield Hall.
2. John will be attending the Paser/WISLR in person workshop in DeForest on August 14th.
3. The Mt. Calvary Ambulance Service will hold a meeting on July 16th at 7 p.m. to discuss their proposed service contract.
4. Paperwork was received for the short term rental on Wolf Lake.
5. The fall workshop is September 10th in Fond du Lac. Marlene will be attending on September 11th in Green Bay.

There being no further business, motion Rappl/Kraus to adjourn at 9:24 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS
AUGUST 11, 2025**

Marshfield Town Hall

The meeting was called to order at 6:17 p.m by Chairperson John Bord. Supervisors Ken Kraus and Joe Rapp, Clerk Marlene J. Sippel and Treasurer Cathy Seibel, who arrived at 6:25 p.m. were also present. In addition to the above, there were 7 residents in attendance: Peter Keifenheim, Dennis Kasuboski, Juanita Kasuboski, Rose Petrie, Robert Mand, Janice Mand and Wayne Mueller. Also from the public were Ryan Theel and Sandy Halbur.

The meeting began by reciting the Pledge of Allegiance.

Public notices were posted at the designated sites and published in the Fond du Lac Reporter. The agenda was approved.

Copies of Resolution 2025-005 – Authorize the Town Board to Dispose of Town Real Property and copies of the Certificate of Survey were handed out to the public for review.

Chairperson Bord explained that one parcel was going to Richard and Cheryl Del Pointe and one parcel was going to Fond du Lac County. Any fees associated with their parcel would be the responsibility of each respective party.

Motion by Wayne Mueller/Peter Keifenheim to accept Resolution 2025-005. Motion passed with 12 ayes.

Motion Keifenheim/Mueller to adjourn. Motion carried.

Meeting adjourned at 6:28 p.m.

**TOWN OF MARSHFIELD
TOWN BOARD MEETING
AUGUST 11, 2025**

The meeting was called to order at 6:29 p.m. by Chairperson John Bord. Supervisors Ken Kraus and Joe Rapp, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Marc Pasineau were also present. In addition to the above, there were 9 individuals in attendance.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the July 14, 2025 Town Board Meeting
2. Treasurer’s Report of July 31, 2025--The Treasurer’s report showed the following balances ending July 31, 2025:

Checking Account:	\$ 67,962.44
Money Market Account:	\$ 22,038.50
Building Fund:	\$ 5,728.27
Equipment Fund:	\$ 207.48
Road Fund:	\$ 16,102.75

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Doug Hoerth of Final Look Inspection Services—The updated contract was reviewed. Motion Kraus/Rappl to accept the one-year contract with Doug Hoerth of Final Look Inspection Services. Motion carried. The Clerk will contact Doug in regards to the fee schedule – adding Shoreland Zoning.
2. Final Action on Plan Commission’s recommendation of Robert Mand Rezone -- Part of the SW1\4-SE1\4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre from Farmland Preservation to Residential. Motion Kraus/Rappl to approve the Plan Commission’s recommendation to rezone the above parcel containing .962 acre from Farmland Preservation to Residential. Motion carried.
3. Amendment to Zoning Ordinance – Part of the SW1\4-SE1\4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre. (Farmland Preservation to Residential). Motion Kraus/Rappl to approve the amendment to the Zoning Ordinance; the described lands are part of the SW1\4-SE1/4 of Section 18, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .962 acre are rezoned to Residential. Motion carried.
4. Recommendation of Plan Commission’s August 4th meeting—No recommendations received.
5. Roads
 - a. LRIP – Town Hall Road—Waiting for the funds to be distributed from State
 - b. ARIP – Walnut Road – To be discussed later in the meeting
 - c. South Shore Lane

Resolution 2025-006 Resolution to Convey the Land Back to the Current Fee Owners and Execute a Quit Claim Deed (A portion of town-owned property located within Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00 as conveyed in Record Document 1189107 in the Fond du Lac County Register of Deeds) -- Per Attorney Alex Ackerman a formal resolution is not needed. Motion Rappl/Kraus to adopt Resolution 2025-005 approved by the Town electors regarding the disposal of a portion of Tax Parcel No. T13-16-19-15-01-070-01 (formerly T13-16-19-15-01-001-00 as conveyed in Record Document 1191107 in the Fond du Lac County Register of Deeds) and approve the execution of quit claim

deeds, pursuant to the authority granted by the Town electors. Motion carried 3-0. The Clerk will notify the parties when it is completed.

d. Palm Tree Road—Seal coating should be completed end of August or early September.

e. Other – Gerry Lefeber has completed the second round of mowing.

6. Equipment-- The Kenworth was sent to Dr. Diesel for emissions testing.

7. IT Services—The wi.gov emails were renewed.

Pay Bills: Motion Kraus/Rappl to approve the expenditures as presented with the addition of payment to WTA for the fall workshop and convention. Motion carried.

Public Comments: The status of storage containers being adding to the zoning ordinance was questioned. The zoning ordinance was amended April 14, 2025 to create Section 4.8 – Storage Containers. There was a question about solar energy. It is in Section 20.0 of the zoning ordinance – Solar Energy Systems. It is also addressed in the Comprehensive Plan.

Reports of Town Officers:

1. A noxious weed complaint was submitted to a resident and given to the Chairperson. John Bord will address it.

2. The Ambulance meeting will be held Tuesday evening at 7 p.m.

3. The October monthly board meeting will be held on October 15 at 6:30 p.m.

4. The August settlement will be distributed later this month.

5. Marlene listened to a webinar by the DNR about changes for responsible units recycling programs.

6. The Town’s estimated population for 2025 is 1158.

Specific Matters for Discussion and/or Possible Action by Town Board-continued:

5. Roads

b. ARIP – Walnut Road – Kurt Geiger of Excel discussed the proposed roadway improvements. He also presented the geotechnical evaluation report. It was decided to keep the road at the current site as much as possible. Later this week, Board members will meet with Kurt at Walnut Road to review.

There being no further business, motion Kraus/Rappl to adjourn at 8:34 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

September 8, 2025
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: None.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of Special Meeting of the Electors- August 11, 2025
2. Minutes of the August 11, 2025 Town Board Meeting
3. Treasurer’s Report of August 31, 2025-- The Treasurer’s report showed the following balances ending August 31, 2025:

Checking Account:	\$ 53,909.49
Money Market Account:	\$ 22,040.25
Building Fund:	\$ 5,728.73
Equipment Fund:	\$ 207.50
Road Fund:	\$ 16,104.02

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Rural Mutual Insurance Review by Shaun Andrew—Tabled.
2. Certified Survey Map for Sister Servants of Christ the King, Inc. – The SE1/4 of the SE1/4, Section 20, T16N, R19E, Town of Marshfield, Fond du Lac County, WI (was done in June but need to redo)—Motion Kraus/Rappl to approve the above CSM for Sister Servants of Christ the King, Inc. Motion carried.
3. Roads
 - a. LRIP – Town Hall Road—The grant payment of \$35,000 has not been received.
 - b. ARIP – Walnut Road—Ken and John reviewed the road site with Kurt Geiger of Excel. The old road bed will be used for the new road and/or shoulder. It appears that no utilities will have to be moved and the wet lands will remain intact.

- c. South Shore Lane—Terry Dietzel was contacted to see the status of the paperwork. No report was received from Terry prior to the meeting.
 - d. Palm Tree Road—Was wedged. Waiting to be seal coated.
 - e. Other—Half of the new road signs were installed. Joe will work with John on the paser rating report.
4. Equipment—No report.
 5. IT Services—Marc Pasineau said Kelly Potratz would be willing to provide services as needed.
 6. WTA Convention (Wisc Dells) Oct 12-14—John and Marlene will attend.
 7. Jt Hall Commission -- Budget for Firehouse/Hall/Office Complex—Reviewed figures on items that need to be addressed. Proposing to put additional monies aside in 2026 budget for maintenance and contingency fund.

Pay Bills: Motion Kraus/Rappl to approve the expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers:

1. John explained the information that was taught at the paser class he attended. It will be beneficial in preparing the bi-annual report for the WDOT.
2. An application for a LRIP grant, due in November, will be prepared for Evergreen Road.
3. Ken asked several questions to the Town Board for Scott Schaefer, who is working with the Ambulance Board.
4. Joe contacted Doug Hoerth with his questions on building permits.
5. There were inquires on the lots by Wolf Lake, which Marc addressed. He also addressed the inquires on the cell towers.
6. Cathy completed the reports with the County for the dog licenses.
7. The 2026 recycling grant will be worked on.
8. The levy limit for 2026 is \$194,872.

There being no further business, motion Kraus/Rappl to adjourn at 8:18 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

October 15, 2025
Marshfield Town Hall

Immediately following the budget workshop, John Bord called the monthly board meeting to order at 5:45 p.m. The Pledge of Allegiance was recited at the Budget Workshop. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Zoning administrator, Marc Pasineau arrived at 6:00 p.m. Members of the Public present: Peter Keifenheim.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the September 8, 2025 Town Board Meeting
2. Treasurer’s Report of September 30, 2025 -- The Treasurer’s report showed the following balances ending September 30, 2025:

Checking Account:	\$ 26,181.10
Money Market Account:	\$ 22,042.18
Building Fund:	\$ 5,729.23
Equipment Fund:	\$ 207.52
Road Fund:	\$ 16,105.43

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

2. Roads
 - a. LRIP – Town Hall Road—Tom Janke contacted the State to see why the request to release funds was not completed yet. They would like a new engineer’s certificate and an itemized bill from NEA. John will contact NEA and get a new certificate. The paperwork will be resubmitted.
 - b. ARIP – Walnut Road—The Town received a draw of \$58,500 for engineering fees.
 - c. South Shore Lane—All paperwork was completed by Fond du Lac County and the Town of Marshfield. It is now transferred to the interested party and they will determine how the property should be split.
 - d. Palm Tree Road—Wedging & Seal Coating is completed
 - e. Other – Miscellaneous road patching will be done. Gerry Lefeber is working on mowing ditches. John and Joe completed rating the roads for the Paser report. John completed the road certification report. Both have been submitted to the State
3. Equipment
 - a. Tractor—Fuse box was redone.

- b. Oshkosh—The electric defroster was installed
4. Wolf Lake Comprehensive Management Planning grant support—Peter Keifenheim reviewed the grant program with the Board. This letter was an updated version from November 2024. Motion Bord/Kraus to contribute in kind match of \$392.50 to the Wolf Lake Protection & Rehabilitation District towards the Wolf Lake Comprehensive Management Planning Grant. Motion carried, 3-0.
5. Bowmar Appraisal Contract – (2026-2028). The Board reviewed the quotes. One is for an exterior revaluation and the other is for a market update revaluation. Motion Kraus/Rappl to approve the exterior revaluation.
6. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting-- Budget Hearing scheduled for November 10, 2025 at 6:30 p.m. with Special Meeting of Electors and Town Board Meeting to follow.
7. Fee Schedule-- Proposed changes to the 2026 fee schedule are: Zoning Administrator - \$3,600 per year, Poll Workers - \$15.00 per hour, Recycling Center/Dump Custodian - \$17.25 per hour, General Road/Shop work - \$17.25 per hour, Snow Plow - \$19.00 per hour, Roadside Grass Cutter - \$17.75 per hour, Lawn Mower - \$13.75 per hour and Brush Cutting - \$18.75 per hour. Effective January 1, 2026. Motion Bord/Kraus to present the proposed fee schedule to the Electors at the Special Town Meeting of Electors on November 10, 2025. Motion carried 3-0.
8. Resolution of Town Board Proposing to Exceed Levy Limit Via Town Meeting—Motion Bord/Kraus to approve Resolution 2025-006. Motion carried 3-0. This resolution will be addressed by the Electors at the Special Town Meeting of Electors on November 10, 2025 for approval.
1. Rural Mutual Insurance Review by Shaun Andrew—Shaun reviewed the figures on the business property coverages and business liability. An estimate of the premiums was not yet available; however a guess is being figured at a 6% increase. The drivers' list will be forwarded to the Clerk for review. After the actual quote is received in December, deductibles will be looked at for additional savings.

Public Comments—Peter Keifenheim commented on the work being done at Wolf Lake Park by volunteers and the County.

Pay Bills-- Motion Kraus/Rappl to approve the expenditures as presented. Motion carried.

Reports of Town Officers—John will be working on preparing a new LRIP grant for Evergreen Road. At the convention John spoke with a couple of consulting/engineering firms. One firm charges \$4,000 to work on LRIP grants and another charges \$1,750 to write the grant plus 5% of the grant amount if awarded plus an additional 2% when completed. Final Look Inspections worked on obtaining a building permit from a resident. The Mt. Calvary Ambulance Board is meeting on Wednesday, October 22nd. The last municipality should be paying the balance of their assessment for 2025 soon. Joe Rappl will be attending public meetings in regards to the Ozaukee Co DIC project. Zoning Administrator assisted several parties on questions about various properties. Marlene reported on classes that were held at the convention.

There being no further business, motion Kraus/Rappl to adjourn at 7:25 p.m.

**TOWN OF MARSHFIELD
WORKSHOP MEETING**

October 15, 2025
Marshfield Town Hall
2:30 p.m.

John Bord called the workshop meeting to order at 2:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

The Board review the anticipated income for 2026. A significant increase of intergovernmental income is due to the fact that the Town of Marshfield was awarded grant money from the State of Wisconsin's Agricultural Roads Improvement Program (ARIP) for Walnut Road.

Next the Board reviewed the fee schedule. The following wage increases for town employees were proposed:

- Zoning Administrator - \$3,600 per year
- Poll Workers - \$15.00 per hour
- Recycling Center/Dump Custodian - \$17.25 per hour
- General Road/Shop work - \$17.25 per hour
- Snow Plow - \$19.00 per hour
- Roadside Grass Cutter - \$17.75 per hour
- Lawn Mower - \$13.75 per hour
- Brush Cutting - \$18.75 per hour

These would be effective January 1, 2026.

Next the proposed expenditures were discussed. The 2025 levy limit before adjustments less 2026 personal property aid (\$1041.71) is \$194,872. After reviewing the proposed income and expenditures, the Board thought it should propose to increase the levy limit by \$60,000 to \$254,872. A resolution of the Town Board proposing to exceed the levy limit via Special Town Meeting of the Electors will be addressed at the October monthly board meeting.

There being no further business, motion Bord/Rappl to adjourn at 5:45 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

October 18, 2025
Marshfield Town Hall
8:06 a.m.

John Bord called the board meeting to order at 8:06 a.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, and Clerk Marlene J. Sippel. Treasurer Cathy Seibel was excused.

Public notices were posted at the designated site – Schrage Bros., National Exchange Bank and Town of Marshfield Hall. The agenda was approved.

Upon reviewing Resolution 2025-006, which was passed on October 15, 2025, Clerk Sippel noticed that the percentage of increase to exceed the allowable levy limit was incorrectly typed. The WTA and the Wisconsin Department of Revenue were contacted for guidance on correcting the error. In Resolution 2025-006, under item 2 the Clerk inadvertently typed the percentage as 3.08% instead of 30.789% ($\$60,000/\$194,872 \times 100$). Either a corrective resolution to amend Resolution 2025-006 can be done or creating a new resolution.

Motion Rappl/Kraus to rescind Resolution 2025-006. Motion carried 3-0.

Motion Rappl/Kraus to approve Resolution 2025-007 of Town Board proposing to exceed levy limit via Special Town Meeting of Electors, reflecting the correct percentage of the increase to exceed the allowable levy limit. Motion carried 3-0.

There being no further business, motion Kraus/Rappl to adjourn at 8:12 a.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

October 24, 2025
Marshfield Town Hall
7:00 a.m.

John Bord called the board meeting to order at 7:00 a.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisor Ken Kraus, Treasurer Cathy Seibel, and Clerk Marlene J. Sippel. Members of the Public: Marc Pasineau, Zoning Administrator. Supervisor Joe Rappl was present via telephone.

Public notices were posted at the designated site – Schrage Bros., National Exchange Bank and Town of Marshfield Hall. The agenda was approved.

After discussion at the Mt. Calvary Ambulance Service meeting on October 22, it was proposed to see if the towns would approve a 3% increase on the assessment for 2026. Motion Kraus/Rappl to approve a 3% increase for the 2026 ambulance assessment. This increase is contingent upon unanimous approval by all participating municipalities. In the event that unanimous approval is not achieved, we will proceed with any assessment increase agreed upon by the majority, provided that the increase is not less than 1%. Motion carried 3-0.

A bill for the Village Hall and Town Hall for caulking the brick on the outside of the building was received. Motion Kraus/Rappl to pay Joint Hall Commission \$10,000 for the contingency fund. Motion carried 3-0.

There being no further business, motion Kraus/Rappl to adjourn at 7:07 a.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
2026 BUDGET HEARING**

November 10, 2025, 6:30 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Jr. Seibel, Doug Thome and Marc Pasineau.

John Bord called the 2026 Budget Hearing to order at 6:30 p.m. John led the Pledge of Allegiance. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The 2026 proposed budget was handed out to the public and reviewed. For taxes, an increase of 30.789% (\$60,000) over the levy limit is being requested. It was also noted that there was a substantial increase in intergovernmental revenues. That was due to the Town receiving an Agricultural Roads Improvement Program (ARIP) grant. There were no other comments or questions.

Motion Jr Seibel/Doug Thome to adjourn the 2026 Budget Hearing. Motion carried. The hearing adjourned at 6:42 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS**

November 10, 2025, 6:42 p.m.
Marshfield Town Hall

Immediately following the 2026 Budget Hearing, Chairperson John Bord called the Special Meeting of the Electors to order at 6:42 p.m. All Town officials were present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rapp, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Jr. Seibel, Doug Thome and Marc Pasineau were present from the public.

The Pledge of Allegiance was omitted as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The Electors received a copy of the Special Town Meeting of the Electors Notice and a copy of the proposed resolution endorsing the Town Board's Resolution, Resolution 2025-007 which was approved October 18, 2025, to exceed the levy limit.

First thing addressed by the Electors was the Resolution for Electors to exceed the levy limit by 30.789%, which is an increase of \$60,000. Doug Thome/Jr Seibel moved to accept Resolution 2025-008, which endorses the Town Board's resolution to exceed the levy limit. A vote was taken on the resolution for Electors to exceed the levy limit by 30.789%, which is an increase of \$60,000. Results were -- 8 ayes, 0 nays. The resolution passed.

Next the Electors addressed the compensation for town employees. The Electors also received a copy of the proposed compensation for town employees in 2026, effective January 1, 2026:

- Zoning Administrator - \$3,600 per year
- Poll Workers - \$12.50 per hour
- Recycling Center/Dump Custodian - \$17.25 per hour
- General Road/Shop work - \$17.25 per hour
- Snow Plow - \$19.00 per hour
- Roadside Grass Cutter - \$17.75 per hour
- Lawn Mower - \$13.75 per hour
- Brush Cutting - \$18.75 per hour

Chairperson Bord informed the Electors that on April 21, 2015, a resolution was passed authorizing compensation to any elected town officer who was employed in the following positions, unrelated to his or her regular responsibilities as a town officer: recycling custodians, snowplow driver, brush cutter, shop work or other road maintenance work, would be compensated at the same rate as the other town employees. Motion Jr Seibel/Doug Thome to increase the town employees' compensation. Motion carried 5-0. John Bord, Ken Kraus and Marc Pasineau recused themselves.

The Electors then voted on 2025 total town tax levy. Motion Marc Pasineau/Jr Seibel to approve \$254,872 as the 2025 total town tax levy (to be collected in 2026). Results were —8 ayes, 0 nays. Motion carried.

Motion Doug Thome/Jr Seibel to close the Special Meeting of the Electors. The meeting adjourned at 6:47 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
NOVEMBER MONTHLY BOARD MEETING**

November 10, 2025
6:47 p.m.
Marshfield Town Hall

Immediately following the Special Meeting of the Electors, Chairperson John Bord called the monthly board meeting to order. Town Officials present: Chairman John Bord, Supervisors Joe Rappl and Ken Kraus, Treasurer Cathy Seibel, and Clerk Marlene J. Sippel. Marc Pasineau, Zoning Administrator was present from the public.

The Pledge of Allegiance was omitted as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of meeting, October 15, 2025
2. Town Board Monthly Meeting, October 15, 2025
3. Approve minutes of meeting, October 18, 2025
4. Approve minutes of meeting, October 24, 2025
5. Approve Treasurer's Report – October 31, 2025– The Treasurer's report showed the

following balances ending October 31, 2025:

Checking Account:	\$	31,778.50
Money Market Account:	\$	22,044.05
Building Fund	\$	5,729.72
Equipment Fund	\$	207.54
Road Fund	\$	16,106.79

Items Removed from Consent Agenda: None

Motion Rappl/Kraus to approve Consent Agenda. Motion carried, 3-0.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads
 - a. LRIP – Town Hall Road – Still waiting to hear from the State
 - b. ARIP – Walnut Road – Kurt Geiger of Excel is working with the utilities and the DNR. Will probably be after the first of the year before work can begin.
 - c. Others—Gerry Lefeber starting roadside cutting and John Bord completed the work. Only several roads were patched, as patching material ran out; and road sign was put up. The FDL County LRIP TRI Committee will be meeting on November 14. John Bord will be attending.
2. Equipment—The tie rod and drag link on the lawn mower were fixed. Will be putting the wings on the trucks for snowplowing.
3. Fee Schedule—Motion Kraus/Rappl to approve the 2026 fee schedule. Motion carried, 3-0.
4. Ambulance Contract—Motion Bord/Rappl to approve the EMS Agreement with the following changes—Eliminate Item 12, Add Map for Exhibit A and on Exhibit B – Fee Schedule add population of 1158, price per person - \$49.58 and Total of \$57,413.64. Motion carried, 3-0.
5. COM2 Recycling Contract—Motion Kraus/Rappl to accept contract with COM2 Recycling Solutions. Motion carried, 3-0.

Pay Bills—Motion Kraus/Rappl to pay the bills as presented. Motion carried, 3-0.

Public Comments—None.

Reports of Town Officers:

Concerns were mentioned of insurance ratings for fire protection. The fire departments have no control over this; it is determined by the insurance companies.

John contacted James Small who is a Rural EMS Outreach Program Manager with the University of Wisconsin to meet with interested parties next year.

Sam Kaufman notified the town that the FDL Highway Committee was not in favor of opening all county highways to ATV/UTV use. Sam suggested that the Town should consider submitting an application on two additional routes –a) Cty Rd Q – Starting at Cypress Rd and ending at Oak Rd and b) Cty Rd W – Starting at Ash Rd and ending at Cty Rd WH. John will contract the Jim Thome of the ATV Club to see if they would be interested in sponsoring the application fees.

The new ambulance should arrive on November 13.

Joe Rappl will continue to keep the Town informed of Ozaukee County Distribution Interconnection Project.

Special Use Permit hearings are scheduled for November 17th at 6 p.m. and December 1st at 6:30 p.m.

Cathy has prepared her tax collection letter. She will also follow up on a NSF check.

The Board reviewed the 2025 newsletter.

There is a tentative bill requiring clerks to have posted hours for in person absentee voting.

There being no further business; motion Kraus/Rappl to adjourn. The meeting adjourned at 8:21 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

November 17, 2025
6:49 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, and Clerk Marlene J. Sippel. Members of the Public included Darius White and Harlan Ward of Arch Solar C&I, Dennis Stenz, Peter Keifenheim and Marc Pasineau, Zoning Administrator.

John Bord called the meeting to order following the public hearing on an application by Darius White on behalf of Dennis Stenz for a Special Use Permit.

The Pledge of Allegiance was recited. Public notice was properly posted at the designated sites and it was published in the Fond du Lac Reporter.

Supervisor Joe Rappl recused himself from discussion and voting.

The Board is acting on the Plan Commission's recommendation of the special use permit for a Solar Energy System Permit to install 29.25 kWdc ground mount Photovoltaic array and 9.36 kWdc rooftop mount Photovoltaic array located at Stenz Auto Body, W2217 County Road WH, Mt. Calvary, WI.

Chairperson John Bord confirmed the following with board members:

All board members were present at the public hearing - Yes

All board members agree that requirements of the zoning ordinance were met - Yes

All board members heard all the evidence and agreed that each of the standards for the special use permit were met as did the Plan Commission - Yes

Motion Bord/Kraus to approve the special use permit that was recommended by the Plan Commission for Darius White of Arch Solar C&I. Motion carried, 2-0.

There being no further business, motion Kraus/Bord to adjourn at 6:54 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

December 1, 2025
6:54 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, and Clerk Marlene J. Sippel. Members of the Public included Brad Witmer of Ramker & Associates, Inc., representing Cellco Partnership d/b/a Verizon Wireless and Marc Pasineau, Zoning Administrator.

John Bord called the meeting to order following the public hearings on applications by Cellco Partnership d/b/a Verizon Wireless for a Special Use Permit.

The Pledge of Allegiance was recited prior at the public hearing. Public notice was properly posted at the designated sites and it was published in the Fond du Lac Reporter.

The Board is acting on the Plan Commission's recommendation of the special use permits for a Class 2 Collocation for Wireless Connectivity at two different sites.

Chairperson John Bord confirmed the following with board members:

All board members were present at both public hearing – Ken - Yes, Joe – Yes and John – Yes.

All board members agree that requirements of the zoning ordinance were met at both sites – Ken – Yes, Joe – Yes and John - Yes.

All board members heard all the evidence and agreed that each of the standards for the special use permit were met at both sites as did the Plan Commission – Ken – Yes, Joe – Yes and John – Yes.

Supervisor Joe Rappl asked Brad Witmer about the potential developments that might arise in the future as technology changes.

Motion Kraus/Rappl to approve the special use permit that was recommended by the Plan Commission for Cellco Partnership d/b/a Verizon Wireless at W440 County Q, St. Cloud, WI. Motion carried, 3-0.

Motion Rappl/Kraus to approve the special use permit that was recommended by the Plan Commission for Cellco Partnership d/b/a Verizon Wireless at N8306 Walnut Road, Mt. Calvary, WI. Motion carried, 3-0.

There being no further business, motion Kraus/Rappl to adjourn at 7:03 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 8, 2025
6:30 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rappl, Clerk Marlene J. Sippel. Treasurer Cathy Seibel was excused. Members of the Public included John Daggett, Joan Dagget, Rose Petrie, Zachary Beasom of Envision, Kolton Fettig of FEI Software and Marc Pasineau, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Rose Petrie informed the Board that the website had the November 10th agenda posted not the December 8th. Clerk Sippel noted it was posted on December 3, 2025 at 4:14 p.m. Marlene will look into why it did not update.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of November 10, 2025 Public Budget Hearing
2. Approve Minutes of the November 10, 2025 Special Meeting of the Electors
3. Approve Minutes of the November 10, 2025 Town Board Meeting
4. Approve Minutes of the November 17, 2025 Town Board Meeting
5. Approve Minutes of December 1, 2025 Town Board Meeting
6. Approve Town Treasurer’s Report – November 30, 2025– The Treasurer’s Report showed the following balances ending November 30, 2024:

Checking Account:	\$ 48,304.38
Money Market Account:	\$ 222,045.74
Building Fund:	\$ 5,730.16
Equipment Fund:	\$ 207.56
Road Fund:	\$ 216,108.02

Motion Kraus/Rappl to approve the Consent Agenda. Motion carried 3-0.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Kolton Fettig – FEI Software (SLCGP) – Kolton explained the cybersecurity grant program. Kolton went over key project points. Marlene will listen to the webinar on the grant program, report to the Board and get back to Kolton.
2. Roads

- a. Town Hall Road—The grant monies of \$35,000 was finally received on November 30th.
 - b. Walnut Road—Kurt Geiger of Excel is working with the utility companies
 - c. Other—Residents brought up concerns with snowplowing at the turnaround on South Shore Lane.
 - d. Resolution 2025-009 Establish ATV/UTV Routes on County Road Q and County Road W—Postpone to January. Considering adding a portion of Silica Road.
3. Equipment—Everything is currently running well. Electric defroster on Oshkosh is working out.
 4. Discussion of Seasonal Weight Limits on Town Roads—The current ordinance adopted January 2020 will remain in effect.
 5. WTA Fond du Lac County Unit – Publish the Notice to Control Noxious Weeds—Motion Bord/Kraus to have Fond du Lac County WTA County Unit to publish the yearly notice to control noxious weeds. Motion carried 3-0.
 6. Election Inspectors for the January 1, 2026 – December 31, 2027 term--Motion Bord/Rappl to appoint Dennis Stenz, a member of the Republican Party, Alexa Torgerud, Rose Kaiser, Dianne Sippel, Janet Buechel, Jeanne Bord, Diane Kraus, Jill Steffes, Darcy Thome, Rose Petrie and Virginia Petrie to serve as election inspectors for the January 1, 2026 – December 31, 2027 term. Motion carried 3-0. Special Voting Deputies for the January 1, 2026 – December 31, 2027 term-- Motion Rappl/Kraus to appoint Rose Kaiser, Dianne Sippel, Janet Buechel and Virginia Petrie to serve as Special Voting Deputies for the January 1, 2026- December 31, 2027 term. Motion carried 3-0.
 7. Resolution 2025-010 Amend 2025 Budget—Motion Rappl/Kraus to Amend the 2025 Budget. Motion carried 3-0
 8. Acceptance of 2026 Budget -- The 2026 ambulance subsidy decreased from when the budget workshop was held, so the Board moved the amount from public safety to public works. Motion Kraus/Rappl to approve the 2026 budget as follows: Tax– General Levy \$254,872, Intergovernmental Revenues \$1,835,199, Licenses & Permits \$15,450, Public Charges for Service \$610, Intergovernmental Charges for Services \$5,000, Miscellaneous Revenues \$20,775 for a total Income of \$2,131,906. Expenditures of General Government \$154,028, Public Safety \$124,626, Public Works \$1,847,062, Conservation & Development \$6,190 for a total of \$2,131,906. Motion carried 3-0.

Pay Bills—Motion Kraus/Rappl to approve expenditures as presented. Motion carried 3-0.

Public Comments—A resident raised concerns about the recent increase in town taxes, which were attributed to necessary expenses including maintenance of the town hall, ongoing road improvements and funding for ambulance services. Explanation of POWTS – Private Onsite Wastewater Treatment Systems.

Reports of Town Officers

St. Cloud First Responders thanked the Town for their support.

Joe Rappl will replace Ken Kraus as the Town’s representative on the Ambulance Board.

A Town’s truck backed into an employee’s vehicle.

John will contact Rural Mutual in regards to increasing the deductibles on the insurance policy.

New ambulance is here. Working on improving the accounting classifications.
Two special use permit hearings were held and approved by the Town Board.

Adjournment—Motion Kraus/Rappl to adjourn at 8:00 p.m.

Marlene J. Sippel
Clerk